

CLASSIC BOAT CENTRE TRUST

Access and Use of Collections Policy Statement



Authorised by CBCT Board of Directors

Issued: March 2022

To be reviewed by: March 2025

Person responsible for review: Gwynne Lawrence

To be kept at: If found please return to The Classic Boat Museum Trust, 36, Castle Road, Cowes, Isle of Wight, PO31 7QZ.

Access Policy

This statement provides an overview of the Museum's policies regarding access to the collections and the Museum, including our commitment to equal opportunities in employment and the recruitment of volunteers.

1. Statement of General principles

The Classic Boat Centre Trust is committed to the widest possible access to the collections of maritime artefacts and exhibits which it houses, conserves and displays. The exhibits are held for everyone regardless of education, income, residence or personal circumstances.

The Museum's aim is to make physical access to the collection as easy as possible for all; to enable everyone as far as possible to have access to information about the collections; and to allow everyone to enjoy and study the collections in as many ways as possible.

As an equal opportunities employer, the Museum complies with the Equalities Act 2010. The Trustees are responsible for improving equality in all aspects of the Gallery's services and ensuring we meet legal requirements and regulations.

2. Access to the Collection and Sites

Physical access

The Museum seeks to provide all visitors with equal access to the buildings, making alternative provision where necessary within the constraints of the buildings. It ensures that current and future building projects provide appropriate physical access for all visitors. Expert advice is sought wherever necessary.

Learning about the Collection

The Museum encourages and enables the widest possible audience to view and study the collection. It seeks ways to improve and extend access to information and research. The Museum continues to consult people with disabilities, specialist organisations and other museums on the best and most practical ways of improving access.

Safety in the buildings

The Museum takes account of the needs of visitors with disabilities in all safety procedures. It is the policy of the Museum to enable all occupants of the building to be evacuated at the same time in an emergency. The Museum also provides all staff and volunteers with training in the evacuation of people with disabilities and other emergency procedures.

Information and signage

The Museum strives to provide information in forms that are accessible to all visitors and to cater for most needs. We offer information in alternative formats and review this regularly. Signage is designed and situated to be as legible as possible. The Museum undertakes to review regularly its methods of communication and adopt best practice in this area, in consultation with specialist organisations.

3. Employment and training

The Museum aims to ensure that its staff employment and volunteer practices do not discriminate against people with disabilities and maintains a system for monitoring and reviewing procedures.

The Museum aims to provide disability awareness training for all staff and consult specialist organisations and other experts on ways to improve training in this area.

The Trustees and management team include in their regular meetings discussions on improving the Museums's provision of facilities and to agree upon recommendations for further action. Recommendations of the management team are, where appropriate, approved by the Trustees.

We are committed to reviewing our policy and good practice annually.

Signed



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Chairman of the Trustees

January 2022